

COFFEE COUNTY JAIL
Dave Sutton, Sheriff
Cpt. Byron Caylor, Jail Administrator

EMPLOYMENT APPLICATION

Today's Date: _____

Last Name, First Name Middle Initial

Home Address: _____ Mailing Address: _____

Phone Number: _____ Alternate Number: _____

Birth date: _____ SSN: _____ - _____ - _____ DL#: _____ ST _____

Sex: _____ Height: _____ Weight: _____ Eyes: _____ Hair: _____

Marital Status (check one): Single _____ Married: _____ Divorced: _____

Spouse's Name: _____ Occupation: _____

Spouse's Place of Employment: _____

Children's Names & Ages: _____, _____,
_____, _____, _____

Last Grade of High School Completed: _____ Name/Address of School: _____

If you did not graduate from High School, do you have a GED? Yes _____ No _____

Do you have a college degree? Yes _____ No _____ Type: _____

Please List any specialized training or education you possess related to the position you are applying for and attach copies of your certifications if applicable.

List previous places of employment (beginning with the most recent). Be sure to include any work you have done in law enforcement/corrections (full time, part time, or volunteer).

Employer	Job Title	Supervisor	From	Until	Reason for Leaving

References:

Name	Address	Phone Number(s)

Have you ever been arrested? _____ Were you convicted? _____ Charge(s): _____

Have you ever filed bankruptcy? _____ Do you have a Judgment against you? _____

Do you have any physical problems? _____ If so, describe briefly:

Do you have or have you had any addictions? _____ If so, explain briefly:

What position are you applying for?

Full Time Part time (circle one)

Please list the hours you would be available to work if hired:

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

EMAIL ADDRESS:

Signature: Date:

By signing this document, I swear the information provided is true and correct to the best of my knowledge.

Applications are kept on file for a period of 6 months